

ATTORNEYS & COUNSELORS

February 19, 2020

New Form I-9 Issued

Form I-9 is the form employers must use to verify employment eligibility of employees. A new version of the I-9 form was published on January 31, 2020. That new version of the I-9 form has a revision date on it of 10/21/2019 because that is when it was proposed. It can be used immediately, and the best practice is to begin using it now. But it <u>must</u> be used after **April 30, 2020**. It is best for employers to use the most current Form I-9 available, but you may continue using the previous Form I-9 (which has a revision date of 7/17/2017 in the bottom left corner) through April 30, 2020.

Here is a webpage with links to the new version of the form and instructions: www.uscis.gov/i-9.

Links to new form:

- Form fillable PDF version of I-9: <u>www.uscis.gov/system/files_force/files/form/i-9.pdf?download=1</u>
- Form for printing and filling out by hand: www.uscis.gov/system/files force/files/form/i-9-paper-version.pdf?download=1

In addition to the I-9 form, employers in Alabama must also continue to use the <u>E-Verify system</u> for all new hires.

If you have any questions about this, about completing the new I-9 form, or about any other employment issues, please contact us.

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